

**Marion Schilling Elementary School
PAC Meeting Minutes
November 12, 2013**

Meeting commenced at 6:02 p.m.

1. Attendees: Steve, Darlene, Denise, Karen, Chris, Carrie Shortt, Carrie Kulak and Principal Wood.
2. Adoption of October Minutes: Motion by Chris to adopt. 2nd by Karen.
3. Adoption of Agenda: Motion by Karen to adopt. 2nd by Carrie Kulak.
4. **Principals Report:** We have completed 3 math nights for the year which the school had to pay for. Colleen advised she is not sure if we will have this for next year.
Drive a Ford has been booked for April 5th. For every family that drives a Ford, \$20 will be donated to our school.
The School District has drafted up a report regarding the changing enrollment patterns and the possible change to some school boundaries. The report will be posted on the School District website and is open for input until December 31, 2013.
The school Christmas concert will be held on Tuesday December 17th. There will be an afternoon and evening show.

Treasure Report: Gaming Acct: \$ 11,280.42. Fund Acct: \$13, 108.58.
Playground: \$ 2,351.77.
5. **Old Business:** Members discussed possible changes to Constitution and Bylaws.

Changes are as follows:

Section VII-

B-Voting

2. in the case of a tie vote, the Chair shall have a casting vote. Motion to make the above change by Steve. 2nd by Carrie.

Section XI – Duties of Officers

- 1) – the President shall have a deciding vote in the event of a tie.
Motion by Chris to make the above change. 2nd by Carrie.

Section XI –

D- The Treasurer shall:

- i) with the assistance of the executive, may draft a budget and tentative plan of expenditures.
Motion by Steve to make the above change. 2nd by Carrie.

Gym/Playground Equipment- Scooters have been purchased by Jump Rope for Heart. Table discussion re: other items until next meeting. Principal Wood will contact teachers.

Magazine fundraiser is now over and our school has made just under a \$ 3,000 profit. Invoice from QSp with reflect the exact amount.

Coffee has been ordered for November. The next order will be Dec 6th. Members discussed having a coffee sampling table at the Christmas concert. We could sell coffee 'by donation'. Chris volunteered to help with this. Motion by Karen to spend up to \$ 300.00 for coffee samples. 2nd by Chris.

Poinsettia's are to be delivered on Thursday Nov 28th. Forms have gone home with students. Denise to help sort/pickup.

6. **New Business:** Carrie Shortt advised that she attended a DPAC meeting in Sept and learned that the School District will do the site prep for a new playground. They prefer that we use Henderson when purchasing equipment. Carrie and Karen to draft up letter re: volunteers to be part of a playground committee. A tax receipt for donations over \$25 will be issued from the School District. Carrie was also able to provide PAC with the following information:

- DPAC will pay for foodsafe if parents want to host a meal. It is an 8hr course and PAC is to cover the cost of the book.
- DPAC will attend our meetings to answer any questions members may have.
- They also advised Carrie that in regards to bank acct for the school, GIC's are not the best option. The school should use a high interest Savings Acct.
- DPAC will pay up to \$20/hr for parents who need child care should they wish to attend a meeting.

Carrie will contact DPAC in regards to child care for our school.

Funding Requests: Principal Wood asked if PAC was interested in providing a hardship fund & topping up Teachers accounts as we have done in the past. Motion by Karen for PAC to spend \$100.00 for hardship fund. 2nd by Denise. Motion by Karen to top up teachers accts for a cost of \$ 860.35. 2nd by Denise.

Meeting adjourned 7:48.

Next meeting December 10th at 6:00 p.m.